



## Photography and Videography Guidelines

Photography and/or videography is prohibited in the Ingram, CAP, Upper Level and Conte Community Arts galleries or through the Grand Lobby Gallery glass windows. Sessions cannot interrupt the daily operations of the facility or the visitor entry or exit to the various public areas of the center. Media related sessions are approved on a case-by-case basis.

Private event photography is allowed in the Grand Lobby facing towards the Gift Shop and lengthwise of the space, the Auditorium and Outdoor Spaces.

An FCVA representative must be present at all times for a shoot. Non-scheduled photo shoots will be denied access to spaces.

Photography/Videography sessions, other than those for spot news/features undertaken by media outlets (newspapers, television stations, online) must be pre-arranged with a minimum 3 week notice to schedule.

A \$150.00 per hour fee applies (2 hour minimum).

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For bridal portraits and non-media related sessions, please contact Karen Gwaltney at (615) 744-3322.

For media related sessions, please contact Ellen Pryor at (615) 744-4914 or via cell: (615) 243-1311 or Emily Harper at (615) 744-3331.

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