



## **VOLUNTEER OPPORTUNITIES**

### **Winter/Spring 2009**

#### **ArtQuest Gallery Assistant**

- ArtQuest Assistants support the art learning activities of visitors to ArtQuest, the Frist Center for the Visual Art's interactive gallery. ArtQuest encourages visitors of all ages to explore, discuss and create art. The gallery features more than 30 ArtStations (including watercolor, printmaking and sculpture) that relate art concepts to our exhibitions and examine ways in which art connects with everyday life and culture.

#### **Evaluation/Research Assistant**

- This position will assist in the devising, development, implementation and analysis of a robust evaluation program in order to learn more about our visitors, staff, volunteers and partners, whilst assessing the social and economic value and impact of the Frist Center locally, state wide and nationally.

#### **Visitor Services Assistant**

- These volunteers greet visitors as they enter the building, the lobby, or gallery and assist visitors as they experience the Frist Center. Volunteers will help visitors with directions, brochures, and assist in describing the exhibitions; restock materials at the information desk; and conduct periodic visitor surveys. Knowledge of events and cultural sites around the area will be helpful. Assist security by monitoring the galleries. Distribute audio guide equipment to visitors and collect equipment upon completion of visitor's tour. Occasionally assists in Coat Check. Assists with Special Events.

#### **Office Assistant**

- Office Assistants help with the day-to-day projects in the office. All kinds of office tasks are performed, from stuffing envelopes and running errands, to data entry, filing and special projects.

#### **Membership Recruitment Assistant**

- These volunteers assist in on-site membership recruitment during special events such as Frist Fridays, Family Days, affinity days, special ticketed events and Member Preview events.

#### **Gift Shop Assistant**

- Volunteers will assist the Gift Shop staff in re-stocking shelves and help customers with their purchases and gift-wrapping. Merchandise changes with each exhibition and there is always something new to do in the Gift Shop.